



Park City Prep Charter School

Board of Directors Meeting – May 18, 2011

MINUTES

In attendance: Bruce Ravage, John Bryk, Tiffany Johnson, Jillian Pace, Tanya Hughes, and Alonda Powell.

Public Session: There were no public speakers.

Minutes of March 30, 2011 Meeting: Unanimously approved.

Financial Report:

- Charter schools will get a \$100 increase in the per pupil allocation for the coming year, from \$9,300 per pupil to \$9,400 (resulting in \$25,000 extra for next year).
- Finance committee reviewed financials through April 2011 and all was deemed in order. We are operating very close to budget.

Director's Update:

- Charter School Renewal - Waiting for word to go up to Hartford for a presentation
- Staffing for 2011-2012 – Have filled some vacancies for next year, but still hiring others. We have hired a math teacher and a social studies teacher (to replace those who are moving). We are in the process of hiring a special education teacher to replace our current one, who is moving, as well. We are changing two administrative support positions to include an assistant director (certified assistant principal) and a dean of students. Each of these positions will entail greater responsibilities than the ones that they are replacing.
- High School Admissions
 - 70% of all students will be attending choice schools next year.
 - Notre Dame and Kolbe Cathedral High Schools are offering much more financial aid for our students this year than they have in the previous two years.
- Recruitment of Students for 2011-2012
 - All places have been filled for next year. We will have a full complement of more than 250 students.
 - The number of applicants was lower than in the past, but still beyond the number of places we could fill. We continue to maintain a waiting list and draw students from it as needed.
 - We are not taking 7th and 8th grade students at this time. It is important for us to have the full three years to work with each student.
- Professional Development will continue in the area of language arts, as well as math, throughout the year on nearly a weekly basis.

Old Business:

Policy Manual/New Policies

- Still working on 5000, 6000 series.

Site Search

- Still looking, but going to keep our building clean; not an urgent goal

New Business

- 5th Annual Commencement Ceremony – June 21st at 6:00
Class of 2007 Speakers: Juwan Mimes- Attending Wheaton College/Brown University &Diamond Hawkins- Attending QU
- Approval of New Hire, Assistant Director
 - Lorraine Green-Moore
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 - Background in Finance, Counseling and Administration
 - Excellent References
 - Plans to support teachers and Students
 - Bruce's goal: to have more visibility within the classroom
 - Has the skills and experience to step into Director role in the future.
 - Unanimously approved.
- A motion was made to hire a part-time counselor or social worker to complement our current counselor, who will still be part-time next year. A motion to hire a 0.6 social worker for next year passed unanimously.
- New Contract for Director - Requested the same 3% increase as other staff, but a higher bonus based upon our charter being renewed. Length of new contract will be equivalent to the length of the renewal.
- Approval of Salaries & Bonuses - 3% increase in Salary, plus bonuses.
- Health Insurance – Staff Contribution Proposal for 13% for 2011-2012 and 15% the following year. Decision table vote until June meeting.

Next Meeting: June 16, 2011

Meeting adjourned at 7:26pm.